

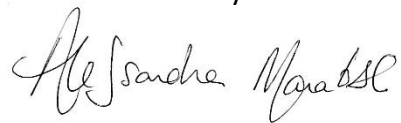
PARISH OF GRAVENHURST
Notice of Ordinary Meeting of the Parish Council

Dear Sir/Madam,

I hereby give notice that an Ordinary Meeting of the GRAVENHURST PARISH COUNCIL will be held at Gravenhurst Village Hall, on Thursday, 20th March 2025, commencing at 7:45pm.

All members of the Council are hereby summoned to participate for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this 14th day of March 2025



Ms. A Marabese - Clerk to Gravenhurst Parish Council

Distribution: All Councillors, Ward Councillor, Village Notice Board and Parish Council Website

AGENDA

No.	Description	Time
8158.	Apologies for absence	7:45pm
8159.	Chairman's announcements to include but not limited to: a. Notice regarding openness and transparency of meeting. b. To resolve to extend the meeting finish time beyond 2 hours. c. Other information.	7:48pm
8160.	Members interests; a. To receive declarations of interest from councillors on items on the agenda. b. To receive written requests for dispensations for disclosable pecuniary interests (if any). c. To grant any requests for dispensation as appropriate.	7:52pm
<i>Note: If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point.</i>		

PUBLIC SESSION

8161.	The Chair will suspend Standing Orders for a period of up to 15 minutes to receive community reports from; a. Ward Councillor Stephenson, b. Village organisations, and then c. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with.	7:55pm
<i>Note: Individual contributions should last a maximum of 3 minutes. Members of the public should address their representations through the Chair of the meeting and should indicate a request to speak by raising their hand or forwarding questions to the Clerk prior to the meeting.</i>		

MINUTES

8162.	Adoption of minutes of the Statutory Meeting of Gravenhurst Parish Council held on Thursday 20 th February 2025.	8:10pm
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PROCEDURES, CONSULTATIONS, INVITATIONS AND LEGAL

8163.	To re-approve: a. Resource and cost Sharing Agreement with Meppershall Parish Council. b. GPC Risk Management and Review of Internal Controls v1.0. c. GPC Schedule of Delegation.	8:13pm
8164.	To agree on arrangements for Parish Annual meeting on 17th April 2025, 7:30pm – Village Hall.	8:20pm
8165.	To confirm 2025/2026 Parish Council meeting dates.	8:23pm
8166.	To consider and agree on actions required as part of CBC Community Governance Review.	8:26pm

PLANNING AND HOUSING

8167.	Planning applications to consider: a. None	8:30pm
<i>Note: For planning applications submitted between meetings and for whom an extension to the comment's deadline date cannot be agreed, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.</i>		

ENVIRONMENT AND LEISURE

8168.	Recreation Ground - To receive update on all matters concerning the Recreation Ground and consider any actions. a. Update on Recreation Ground improvement project and any actions required to include: i. Signage. ii. Groundworks. b. To review GPC Recreation Ground Inspection Reports and schedule for those inspecting. c. Working party actions. d. All other items.	8:30pm
8169.	Allotments – To receive update on allotments and consider any actions: a. Update on allotment orchard planting project. b. Other updates.	8:40pm

HIGHWAYS AND LIGHTING

8170.	To consider supporting resident led proposals to CBC for parking solution on Parkside.	8:45pm
8171.	To receive update on Highways matters and consider any actions including: a. Fix my Street reports.	8:50pm

CEMETERY

8172.	Update on Cemetery inspection actions and St Marys Churchyard mapping	8:55pm
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8173.	Update on pest control at St Mary's Cemetery and actions required.	8:58pm
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FINANCE MATTERS

8174.	To approve purchase order requests: a. Allotment orchard fencing accessories – up to £150. b. Allotments noticeboard. c. Other purchase orders.	9:03pm
8175.	To confirm 1 year extension to grass cutting contract and 2025 pricing.	9:09pm
8176.	To confirm appointment of Internal Auditor.	9:12pm
8177.	To approve bank reconciliations to 28 th February 2025.	9:15pm
8178.	To approve payments to be made.	9:18pm
8179.	To delegate approval of payment of invoices until next GPC meeting in May 2025.	9:21pm

MEETING CLOSE

8180.	Close of meeting.	9:25pm
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*Notes on declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

NEXT PARISH COUNCIL MEETINGS - The next two proposed Parish Council meetings will be a statutory meeting on 8th May 2025 and an ordinary meeting on 19th June 2025. The cut-off time for the receipt of papers for the My meeting agenda is 5 p.m. on Thursday 24th April 2025.

Glossary

CBC – Central Bedfordshire Council

GPC – Gravenhurst Parish Council